



# STAFFORDSHIRE HEALTH AND WELLBEING BOARD

## FORWARD PLAN 2017/2018

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Councillor Alan White and Dr Charles Pidsley  
**Co- Chairs**

If you would like to know more about our work programme, please get in touch on 07794 491294

Unless otherwise stated public board meetings and non-public workshop sessions are held in Staffordshire Place 1, Trentham and Rudyard Rooms, at 3.00pm.

Public Board Meetings:	9 March 2017	Workshop/Development Non-Public Sessions	12 January 2017
	8 June 2017		<del>13 April 2017</del>
	7 September 2017		11 May 2017
	7 December 2017		9 November 2017
	8 March 2018		

Date of meeting	Item	Details	Outcome	
12 January 2017 WORKSHOP SESSION	Discussion topic: <i>The Living Well Strategy and the impact of the STP</i>	Topic for discussion agreed at the 8 December Board meeting		
16 February 2017 WORKSHOP SESSION	<b>Cancelled</b>	At their 8 December Board meeting Members agreed to cancel this workshop session		
<b>9 March 2017 PUBLIC BOARD MEETING</b>	<b>Items for Decision</b>	<b>Better Care Fund</b> Report Author: Becky Wilkinson Lead Board Member: Richard Harling	The H&WB requested this item at their 8 December meeting. The BCF was last considered by the Board at their meeting of 8 September 2016. This purpose of this item is to update the Board on developments with the BCF.	
		<b>H&amp;WB Strategy 2018</b> Report Author: Jon Topham Lead Board Member: Richard Harling	The development of the new Strategy was part of discussions around developing the H&WB agenda at the 8 September 2016 Board meeting. Members are aware that the current Strategy is due to be renewed in 2018.	
		<b>Health in all Policies</b> Report Author: Helen Jones Lead Board Member: Richard Harling	As part of discussions around developing the H&WB agenda (at their meeting of 8 September 2016) members agreed to consider the development of policy, guidance and support on issues such as: Alcohol licensing /saturation zones; Fast food and hot takeaways as a lever for the reduction of obesity; and housing policy with a focus on an ageing population.	
		<b>Local Physical Inactivity Strategy &amp; Sport England Bid</b> Report Author: Jude Taylor Lead Board Member: Richard Harling	At their meeting of 8 December 2016 the Board heard that funding to encourage a more active nation had been made available and that over the next four years Sport England would be investing £1billion, with the intention of allocating £130m in ten different locations. Bids were being invited and Staffordshire intended to submit an expression of interest. The H&WB now received progress on the Staffordshire bid.	
	<b>Items for Debate</b>	<b>Annual Report of the Director Public Health</b> Report Author: Richard Harling Lead Board Member: Richard Harling	Deferred from 8 September H&WB. The Director of Public Health will give a presentation on his draft Annual Report prior to this being finalised and published.	
		<b>CCG/SCC Commissioning Intentions</b> Presentations from each CCG and from the Director of Public Health	Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions	

Date of meeting	Item		Details	Outcome	
		<b>Obesity Debate</b> Verbal update – Jon Topham	At their 8 September meeting the H&WB agreed a new initiative to hold regular debates on key issues as a way to raise public awareness and gauge public opinion. At that meeting it was agreed that the first public debate topic would be obesity. The debate had been held on 1 March and the Board will be updated on outcomes from the debate and progress on the obesity consultation.		
	<b>Items for Information</b>	The following items have been included on Pinipa for comment prior to this meeting: <ul style="list-style-type: none"> <li>• H&amp;WB Annual Report</li> <li>• Children’s Safeguarding Board Annual Report</li> <li>• Update on CAMHS funding</li> <li>• JSNA/Intelligence</li> </ul>			
13 April 2017 WORKSHOP SESSION	<i>Discussion topic TBC</i>		Cancelled		
11 May 2017 WORKSHOP SESSION	<i>H&amp;WB Strategy</i>		<i>H&amp;WB Strategy</i>		
<b>8 June 2017            PUBLIC BOARD            MEETING</b>	<b>Items for Decision</b>	Children & Families	To be agreed with Helen Riley		
	<b>Items for Debate</b>	HWBB Strategy update	First Draft		
		Obesity Conversation	Discuss and agree actions from the Debate and the conversation		
		HIAP	Neighbourhood / Place based approach (to be agreed)		
		BCF	To be agreed		
<b>Items for Information</b>	The following items have been included on Pinipa for comment prior to this meeting: <ul style="list-style-type: none"> <li>• Annual report on Personal Health Budgets</li> <li>• JSNA/Intelligence</li> </ul>				
<b>7 September 2017            PUBLIC BOARD            MEETING</b>	<b>Items for Decision</b>				
	<b>Items for Debate</b>	<b>STP</b>	System leadership (EPCC/ MPC?) to be agreed		
	<b>Items for Information</b>	H&WB Strategy	Final Draft		
9 November 2017 WORKSHOP SESSION					
<b>7 December 2017            PUBLIC BOARD</b>	<b>Items for Decision</b>				

Date of meeting	Item		Details	Outcome
<b>MEETING</b>	<b>Items for Debate</b>	<b>Annual Report of the Director Public Health</b> Report Author: Richard Harling Lead Board Member: Richard Harling	This is the usual slot for the report	
		HIAP	Housing (to be agreed)	
	<b>Items for Information</b>	H&WB Strategy	Final draft	
<b>8 March 2018 PUBLIC BOARD MEETING</b>	<b>Items for Decision</b>	H&WBB Strategy	Final approval	
	<b>Items for Debate</b>	<b>CCG/SCC Commissioning Intentions</b> Presentations from each CCG and from the Director of Public Health	Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions	
		Pharmaceutical Needs Assessment	Statutory duty of the Board	
	<b>Items for Information</b>			

### Consultation

Where the H&WB Chairman is asked to comment and/or sign off documents on behalf of the Board these documents are uploaded to Pinipa for Board Member's to access and/or comment.

Document	Link	Date uploaded

### H&WB Statutory Responsibility Documents

Document	Background	Timings
Pharmaceutical Needs Assessment (PNA)	The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any	The current PNA was published in February 2015.  The PNA is reviewed every three years, with the next review due in <b>2018</b> .

	potential gaps in current services or improvements that could be made.  The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBs.	

<b>Board Membership Role</b>	<b>Member</b>	<b>Substitute Member</b>
Staffordshire County Council Cabinet Members	<b>CO CHAIR - Alan White</b> – Cabinet Member for Health, Care and Wellbeing Ben Adams – Cabinet Member for Learning and Skills Mark Sutton – Cabinet Member for Children and Young People	David Loades – Cabinet Support Member for Social Care and Wellbeing
Director for Families and Communities	Helen Riley – Deputy Chief Executive and Director for Families and Communities	Mick Harrison – Head of Care and Interim Head of DASS
Director for Health and Care	Richard Harling – Director of Health and Care	tbc
A representative of Healthwatch	Jan Sensier – Chief Executive, Healthwatch Staffordshire	Robin Morrison – Chairman Engaging Communities
A representative of each relevant Clinical Commissioning Group	Mo Huda – Chair of Cannock Chase CCG Paddy Hannigan – Chair of Stafford and Surrounds CCG John James – Chair of South East Staffs and Seisdon Peninsula CCG <b>CO CHAIR - Charles Pidsley</b> – Chair of East Staffs CCG Alison Bradley - Chair of North Staffs CCG	Andrew Donald – Accountable Officer Andrew Donald Andrew Donald Tony Bruce – Accountable Officer Marcus Warnes – Chief Operating Officer
NHS England	Ken Deacon – Medical Director, Shropshire and Staffordshire Area Team	Fiona Hamill – Locality Director

Staffordshire's Health and Wellbeing Board has agreed to the following **additional representatives** on the Board:

<b>Role</b>	<b>Member</b>	<b>Substitute Member</b>
District and Borough Elected Member representatives	Roger Lees – Deputy Leader South Staffordshire District Council Frank Finlay – Cabinet Member for Environment and Health	Brian Edwards  Gareth Jones
District and Borough Chief Executive	Tim Clegg – Chief Executive Stafford Borough Council	Rob Barnes – Director of Housing & Health Tamworth
Staffordshire Police	Jane Sawyers – Chief Constable	Nick Baker – Deputy Chief Constable
Staffordshire Fire and Rescue Service	Glynn Luznyj – Director of Prevention and Protection	Jim Bywater
Together We're Better - Staffordshire Transformation	Penny Harris – Programme Director	Bill Gowan – Medical Director

Programme		
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